## Walkern Parish Council

Detailed accounts for the year ended 31st March 2024

| Last year | Receipts | This year actual | This year budget | Variance vs. last year | | Variance vs. budget | | Notes |
|---|---|---|---|---|---|---|---|---|
| | *Precept* | | | | | | | |
| £ 29,237.00 | Precept | £ 29,237.00 | £ 29,237.00 | £ - | 0% | £ - | 0% | |
| £ 29,237.00 | TOTAL Precept | £ 29,237.00 | £ 29,237.00 | £ - | | £ - | 0% | |
| | *Other Receipts* | | | | | | | |
| £ 64.18 | Bank Interest | £ 333.40 | £ 10.00 | £ 269.22 | 419% | £ 323.40 | 3234% | 2 |
| £ 3,996.48 | EHDC Litter Picking | £ - | £ - | -£ 3,996.48 | -100% | £ - | 0% | 3 |
| £ - | New Homes Bonus | £ - | £ - | £ - | 0% | £ - | 0% | |
| £ 21,791.70 | Miscellaneous Receipts | £ 1,566.38 | £ - | -£ 20,225.32 | -93% | £ 1,566.38 | 0% | 4 |
| £ - | VAT Repayments | £ 12,496.30 | £ 1,531.00 | £ 12,496.30 | | £ 10,965.30 | 716% | 5 |
| £ 25,852.36 | TOTAL Other Receipts | £ 14,396.08 | £ 1,541.00 | -£ 11,456.28 | -44% | £ 12,855.08 | 834% | |
| £ 55,089.36 | TOTAL Receipts | £ 43,633.08 | £ 30,778.00 | -£ 11,456.28 | -21% | £ 12,855.08 | 42% | |
| | **Payments** | | | | | | | |
| | *Staff Costs* | | | | | | | |
| £ 7,827.44 | Parish Clerk Salary | £ 3,079.45 | £ 8,616.00 | £ 4,747.99 | 61% | £ 5,536.55 | 64% | 6 |
| £ 5,548.00 | Staff Salaries | £ 3,304.84 | £ 2,964.00 | £ 2,243.16 | 40% | -£ 340.84 | -11% | 7 |
| £ 2,056.92 | Pension Contributions | £ 954.22 | £ 2,056.72 | £ 1,102.70 | 54% | £ 1,102.50 | 54% | 8 |
| £ 15,432.36 | TOTAL Staff Costs | £ 7,338.51 | £ 13,636.72 | £ 8,093.85 | 52% | £ 6,298.21 | 46% | |
| | *General Payments* | | | | | | | |
| £ 522.68 | Meeting Costs - Room Hire etc. | £ 128.78 | £ - | £ 393.90 | 75% | -£ 128.78 | 0% | |
| £ 1,763.76 | Insurance | £ 1,882.34 | £ 1,600.00 | -£ 118.58 | -7% | -£ 282.34 | -18% | |
| £ 1,030.87 | Telephone, stationery, postage | £ 444.29 | £ 876.00 | £ 586.58 | 57% | £ 431.71 | 49% | |
| £ 1,075.43 | Office Costs | £ 677.91 | £ 840.00 | £ 397.52 | 37% | £ 162.09 | 19% | |
| £ - | Printing | £ - | £ 87.00 | £ - | 0% | £ 87.00 | 100% | |
| £ 1,011.40 | Subscriptions | £ 934.15 | £ 852.00 | £ 77.25 | 8% | -£ 82.15 | -10% | |
| £ 288.00 | Payroll | £ 82.80 | £ 280.00 | £ 205.20 | 71% | £ 197.20 | 70% | |
| £ - | Bookkeeping | £ 570.00 | £ 480.00 | -£ 570.00 | 0% | -£ 90.00 | -19% | 9 |
| £ 360.00 | Audit | £ 26.00 | £ 240.00 | £ 334.00 | 93% | £ 214.00 | 89% | 10 |
| £ 1,116.00 | Website costs | £ 792.00 | £ 912.00 | £ 324.00 | 29% | £ 120.00 | 13% | |
| £ 25.00 | Wreath for Remembrance Sunday | £ 25.00 | £ 25.00 | £ - | 0% | £ - | 0% | |
| £ 133.00 | Miscellaneous Payments | £ 710.20 | £ - | -£ 577.20 | -434% | -£ 710.20 | 0% | |
| £ 8,705.05 | Neighbourhood Plan | £ 3,353.79 | £ 1,000.00 | £ 5,351.26 | 61% | -£ 2,353.79 | -235% | 11 |
| £ - | Councillor Training/Updating | £ 64.88 | £ - | -£ 64.88 | 0% | -£ 64.88 | 0% | |
| £ - | Councillor Expenses | £ - | £ 1,500.00 | £ - | 0% | £ 1,500.00 | 100% | 12 |
| £ 356.00 | Community Cafe | £ - | £ - | £ 356.00 | 100% | £ - | 0% | 13 |
| £ 16,387.19 | TOTAL General Payments | £ 9,692.14 | £ 8,692.00 | £ 6,695.05 | 41% | -£ 1,000.14 | -12% | |
| | *Maintenance* | | | | | | | |
| £ 1,342.14 | Dog Waste Bin Cleaning | £ 1,477.69 | £ 1,300.00 | -£ 135.55 | -10% | -£ 177.69 | -14% | |
| £ 113.59 | Playground Inspection | £ 456.00 | £ 120.00 | -£ 342.41 | -301% | -£ 336.00 | -280% | 14 |
| £ 2,730.00 | Sports Field maintenance | £ 3,450.00 | £ 2,280.00 | -£ 720.00 | -26% | -£ 1,170.00 | -51% | 15 |
| £ - | Street Lighting | £ - | £ 2,400.00 | £ - | 0% | £ 2,400.00 | 100% | 16 |
| £ - | War Memorial | £ - | £ 75.00 | £ - | 0% | £ 75.00 | 100% | |
| £ 192.00 | Equipment | £ - | £ - | £ 192.00 | 100% | £ - | 0% | |
| £ 3,840.00 | WSCC | £ 1,440.00 | £ - | £ 2,400.00 | 63% | -£ 1,440.00 | 0% | |
| £ 16,128.76 | Playground maintenance | £ 5,113.50 | £ - | £ 11,015.26 | 68% | -£ 5,113.50 | 0% | 17 |
| £ 2,938.58 | General maintenance | £ 1,161.34 | £ 1,976.00 | £ 1,777.24 | 60% | £ 814.66 | 41% | 16 |
| £ 27,285.07 | TOTAL Maintenance | £ 13,098.53 | £ 8,151.00 | £ 14,186.54 | 52% | -£ 4,947.53 | -61% | |
| | *Grants & Donations* | | | | | | | |
| £ 120.00 | Donations | £ - | £ 250.00 | £ 120.00 | 100% | £ 250.00 | 100% | |
| £ 5,450.00 | Grants | £ 2,050.00 | £ 1,500.00 | £ 3,400.00 | 62% | -£ 550.00 | -37% | 18 |
| £ 5,570.00 | TOTAL Grants & Donations | £ 2,050.00 | £ 1,750.00 | £ 3,520.00 | 63% | -£ 300.00 | -17% | |
| | *Capital Expenditure* | | | | | | | |
| £ 4,711.55 | Sports Field Picnic Area | £ 2,463.28 | £ - | £ 2,248.27 | 48% | -£ 2,463.28 | 0% | |
| £ - | Sports Field Fitness Trail | £ - | £ - | £ - | 0% | £ - | 0% | |
| £ 4,711.55 | TOTAL Capital Expenditure | £ 2,463.28 | £ - | £ 2,248.27 | 48% | -£ 2,463.28 | 0% | |
| £ 69,386.17 | TOTAL Payments | £ 34,642.46 | £ 32,229.72 | £ 34,743.71 | 50% | -£ 2,412.74 | -7% | |

## Walkern Parish Council

Detailed accounts for the year ended 31st March 2024

| | Movement in balances | Actual | Budget | Notes |
|---|---|---|---|---|
| -£ 14,296.81 | Excess of receipts over payments | £ 8,990.62 | -£ 1,451.72 | |
| £ 46,018.39 | Opening balance | £ 31,721.58 | £ 31,721.58 | |
| £ 31,721.58 | Closing balance | £ 40,712.20 | £ 30,269.86 | |
| | **Bank accounts** | | | |
| £ 5,278.04 | Community Account | £ 16,523.22 | | |
| £ 26,443.54 | Business Premium Account | £ 27,776.94 | | |
| £ 31,721.58 | Total bank balances | £ 44,300.16 | | |
| | Less: Allotments & Horsefield net receipts | -£ 3,587.96 | | 1 |
| | | £ 40,712.20 | | |

**BANK RECONCILIATION**

| | | |
|---|---|---|
| | Balance per statement | £ 18,666.02 |
| Uncleared: | United Reformed Church 103034 | -£ 60.00 |
| | Parish Online 103116 | -£ 108.00 |
| | NSALG 103123 | -£ 87.00 |
| | BWP Creative 103124 | -£ 72.00 |
| | Ardeley & Walkern Cricket Club 103125 | -£ 200.00 |
| | Walkern Journal 103126 | -£ 300.00 |
| | Friends of Lanvallay 103129 | -£ 250.00 |
| | St Mary's Church 103131 | -£ 500.00 |
| | Michelle Hilton 103132 | -£ 57.00 |
| | United Reformed Church 103133 | -£ 300.00 |
| | Castle Water | -£ 208.80 |
| | True balance | £ 16,523.22 |

**NOTES TO THE ACCOUNTS:**

1 £3,527.96 net receipts for Allotments & Horsefield have been excluded from these accounts
2 Interest rate increased/balance higher than anticipated
3 EHDC grant no longer receivable
4 Substantial grant received in 2023 for picnic area work
5 2022 & 23 repayments received this year. Substantially under budgeted
6 No remunerated clerk from August onwards
7 Cheaper resource
8 No remunerated clerk from August onwards
9 Lack of RFO for a number of months
10 We appear to have paid no audit fee this year?
11 Under budgeted - unforeseen costs due to changes requested by the Examiner
12 Overbudgeted
13 No community café this year
14 Includes HAGS charge for checking new play area
15 Increased charges
16 £2,206.53 incorrectly charged to general maintenance in 2023. No bill received for 2024
17 In excess of £9k of capital expenditure incorrectly charged as playground maintenance in 2023
18 £3,500 Groundworks repayment incorrectly classified as Grants in 2023

**TRANSACTIONS SINCE LAST REPORT**

| Payee | Description | Amount |
|---|---|---|
| M A Daly | March | -£ 270.92 |
| Walkern History Society | Grant | -£ 250.00 |
| Barclays | Interest | £ 103.49 |
| B1 Stevenage ASD | Allotment rental | £ 60.00 |
| TJ Harris | Horse field rent | £ 80.00 |
| Michelle Hilton | Village gardening | -£ 80.00 |
| Kerrie Overall | Use of home as council office | -£ 100.00 |
| National Society of Allotment & Leisure Gardeners | NSALG subscription | -£ 87.00 |
| BWP Creative Ltd | Website maintenance | -£ 72.00 |
| Ardeley & Walkern Cricket Club | Grant | -£ 200.00 |
| Walkern Journal | Grant | -£ 300.00 |
| Friends of Lanvallay | Grant | -£ 250.00 |
| Walkern Elderberries | Grant | -£ 250.00 |
| St Mary's Church | Grant | -£ 500.00 |
| Michelle Hilton | Village gardening | -£ 57.00 |
| Walkern & Sandon United Reformed Church | Grant | -£ 300.00 |
| Walkern & Sandon United Reformed Church | Hire of hall - 4 hours | -£ 60.00 |
| Castle Water | Allotment water rates | -£ 208.80 |