

Walkern Parish Council

Detailed accounts for the period 1st April 2024 - 28th February 2025

	Year to date					Full year		
	Actual	Budget	Variance vs. budget		Note	Forecast	Budget	Variance
Receipts								
<i>Precept</i>								
Precept	£ 30,000.00	£ 30,000.00	£ -	0%		£ 30,000	£ 30,000	£ -
TOTAL Precept	£ 30,000.00	£ 30,000.00	£ -	0%		£ 30,000	£ 30,000	£ -
<i>Other Receipts</i>								
Bank Interest	£ 738.84	£ 220.00	£ 518.84	236%	1	£ 1,079	£ 240	£ 839
Miscellaneous Receipts	£ 560.20	£ -	£ 560.20	0%		£ 560	£ -	£ 560
VAT Repayments	£ 2,019.87	£ 1,852.00	£ 167.87	9%		£ 2,020	£ 1,852	£ 168
TOTAL Other Receipts	£ 3,318.91	£ 2,072.00	£ 1,246.91	60%		£ 3,659	£ 2,092	£ 1,567
TOTAL Receipts	£ 33,318.91	£ 32,072.00	£ 1,246.91	4%		£ 33,659	£ 32,092	£ 1,567
Payments								
<i>Staff Costs</i>								
Parish Clerk Salary	£ 4,446.71	£ 5,600.00	£ 1,153.29	21%	2	£ 5,629	£ 6,300	£ 671
Staff Salaries	£ 3,215.04	£ 3,300.00	£ 84.96	3%		£ 3,507	£ 3,600	£ 93
Pension Contributions	£ -	£ 1,600.00	£ 1,600.00	100%	3	£ -	£ 1,800	£ 1,800
TOTAL Staff Costs	£ 7,661.75	£ 10,500.00	£ 2,838.25	27%		£ 9,136	£ 11,700	£ 2,564
<i>General Payments</i>								
Meeting Costs - Room Hire etc.	£ -	£ 275.00	£ 275.00	100%		£ -	£ 300	£ 300
Insurance	£ 1,960.14	£ 2,000.00	£ 39.86	2%		£ 1,960	£ 2,000	£ 40
Telephone, stationery, postage	£ 132.35	£ 440.00	£ 307.65	70%		£ 137	£ 480	£ 343
Office Costs	£ 550.00	£ 770.00	£ 220.00	29%	2	£ 580	£ 840	£ 260
Printing	£ -	£ -	£ -	0%		£ -	£ -	£ -
Subscriptions	£ 956.68	£ 832.00	-£ 124.68	-15%		£ 1,017	£ 971	-£ 46
Payroll	£ 94.80	£ 85.00	-£ 9.80	-12%		£ 95	£ 85	-£ 10
Bookkeeping	£ 96.00	£ -	-£ 96.00	0%		£ 96	£ -	-£ 96
Audit	£ 774.00	£ 360.00	-£ 414.00	-115%	4	£ 774	£ 360	-£ 414
Website costs	£ 864.00	£ 792.00	-£ 72.00	-9%		£ 936	£ 864	-£ 72
Wreath for Remembrance Sunday	£ 25.00	£ 25.00	£ -	0%		£ 25	£ 25	£ -
Miscellaneous Payments	£ 633.75	£ 330.00	-£ 303.75	-92%	5	£ 664	£ 360	-£ 304
Neighbourhood Plan	£ 824.40	£ 500.00	-£ 324.40	-65%		£ 824	£ 500	-£ 324
Councillor Training/Updating	£ 17.00	£ 330.00	£ 313.00	95%		£ 17	£ 360	£ 343
Councillor Expenses	£ -	£ -	£ -	0%		£ -	£ -	£ -
Bank charges	£ 42.70	£ -	-£ 42.70	0%	6	£ 49	£ -	-£ 49
TOTAL General Payments	£ 6,970.82	£ 6,739.00	-£ 231.82	-3%		£ 7,174	£ 7,145	-£ 29
<i>Maintenance</i>								
Dog Waste Bin Cleaning	£ 1,921.01	£ 1,600.00	-£ 321.01	-20%		£ 1,921	£ 1,600	-£ 321
Playground Inspection	£ 139.20	£ 500.00	£ 360.80	72%	7	£ 139	£ 500	£ 361
Sports Field maintenance	£ 3,649.49	£ 3,300.00	-£ 349.49	-11%		£ 3,649	£ 3,600	-£ 49
Street Lighting	£ 2,643.60	£ 2,400.00	-£ 243.60	-10%	8	£ 5,444	£ 2,400	-£ 3,044
WSCC	£ 156.00	£ 1,100.00	£ 944.00	86%		£ 156	£ 1,200	£ 1,044
Playground maintenance	£ 925.55	£ 880.00	-£ 45.55	-5%		£ 926	£ 960	£ 34
General maintenance	£ 1,176.60	£ 1,650.00	£ 473.40	29%		£ 1,277	£ 1,800	£ 523
TOTAL Maintenance	£ 10,611.45	£ 11,430.00	£ 818.55	7%		£ 13,511	£ 12,060	-£ 1,451
<i>Grants & Donations</i>								
Donations	£ -	£ -	£ -	0%		£ -	£ -	£ -
Grants	£ -	£ -	£ -	0%		£ 1,700	£ 1,700	£ -
TOTAL Grants & Donations	£ -	£ -	£ -	0%		£ 1,700	£ 1,700	£ -
<i>Capital Expenditure</i>								
Sports field picnic area fencing	£ -	£ 1,400.00	£ 1,400.00	100%	9	£ 1,400	£ 1,400	£ -
TOTAL Capital Expenditure	£ -	£ 1,400.00	£ 1,400.00	100%		£ 1,400	£ 1,400	£ -
TOTAL Payments	£ 25,244.02	£ 30,069.00	£ 4,824.98	16%		£ 32,921	£ 34,005	£ 1,084
Movement in balances								
	Actual	Budget						
Excess of receipts over payments	£ 8,074.89	£ 2,003.00						
Opening balance	£ 40,712.20	£ 40,712.20						
Closing balance	£ 48,787.09	£ 42,715.20						

Walkern Parish Council

Detailed accounts for the period 1st April 2024 - 28th February 2025

Bank accounts

Current Account	£ 3,627.05	
Instant Access Account	<u>£ 50,359.13</u>	
Total bank balances	£ 53,986.18	
Less: Altmnts & Horsefield net receipts	<u>-£ 5,199.09</u>	
	<u>£ 48,787.09</u>	£ -

BANK RECONCILIATION

Balance per statement	£ 3,627.05
Uncleared transactions	
True balance	<u>£ 3,627.05</u>

RESERVES

General Reserve	£ 37,122.07	
S106 Reserves		
High Street Playground Maintnce	<u>£ 11,665.02</u>	
	<u>£ 48,787.09</u>	£ -

TRANSACTIONS SINCE LAST REPORT

Payee	Description	Reserve	Amount
TJ Harris	Horse field rent	Rec Grnd charity	£ 80.00
BWP Creative Ltd	Website - 24/12/24-23/01/25	WPC	-£ 72.00
Parish Online	1 year Parish Online subscription	WPC	-£ 108.00
Michelle Hilton	Village gardening - 21/10-15/11	WPC	-£ 85.50
Michelle Hilton	Village gardening - 18/11-13/12	WPC	-£ 66.50
M A Daly	Litterpicking - February	WPC	-£ 292.24
Abi Brown	Clerk's SIM - February	WPC	-£ 5.00
CPRE	Subscription	WPC	-£ 60.00
East Herts District Council	2023 election	WPC	-£ 54.15
Abi Brown	Salary - February	WPC	-£ 662.78
Abi Brown	Home office - February	WPC	-£ 30.00
Unity Trust Bank	Service charge - February	WPC	-£ 6.00

NOTES

- 1 Active management of cash on deposit
- 2 Clerk not recruited until September
- 3 Clerk opted out for 2024/25
- 4 Includes external 2022/3 & unexpected internal audit fee for 2023/4
- 5 Includes £360 advert for clerk position
- 6 Change of bank to one with charges
- 7 Not all inspections yet carried out
- 8 2023/24 charge not settled in 2023/24 and overlooked in 2024/25 budget
- 9 Fencing not yet purchased